

CADA Board Meeting
Wednesday, June 20, 2007
5:30 – 7:30 pm
5th Floor, Calgary Public Building
205 – 8th Avenue SE

Board Members Present:

S. Adams
P. Battistella
L. Carlson
C. Hunt
C. Jackson
Alderman M. King
R. Laidlaw
B. McPhee
B. Pickerl
M. Rozsa de Coquet
M. Sloan

Guests:

None Present

Board Member's Regrets:

M. Molyneaux
R. Singleton

Resource:

T. Rock
S. Boss

The June 20, 2007 CADA Board Meeting was called to order at 5:39 p.m.

1. APPROVAL OF THE AGENDA

Moved by L. Carlson and **Seconded** by R. Laidlaw that the agenda be approved as presented.
CARRIED

2. APPROVAL OF THE MINUTES – May 16, 2007 Meeting

Moved by C. Hunt and **Seconded** by C. Jackson that the minutes of the May 16, 2007 be approved as presented.
CARRIED

S. Adams arrives at 6:43 pm.

3. HR & GOVERNANCE COMMITTEE, M. Sloan

Moved by S. Adams and **Seconded** by M. Sloan that the Board approve the Board Committee appointments as presented.
CARRIED

- Discussion ensued around rationale for the recommended committee structure.
- The Public Policy Committee (at 6 members) is noted as an exception to the current policy of 3-5 members.
- The September planning session will integrate discussions around strategy and governance (including policies, principles, limits and boundaries).

4. PUBLIC POLICY COMMITTEE, T. Rock

- Discussion ensued around the granting renewal process and the Granting Renewal Steering Committee Matrix. It

was agreed that there is no inherent conflict of interest in granting renewal, and that the aim should be to get strong candidates on the committee.

- An update was provided on the status of Management's communications plan and informal communication amongst the arts community and the grants committee with respect to the granting renewal process.

Moved by S. Adams and **Seconded** by M. Sloan that the Board approve: the process for extending 2007/2008 grant decisions into 2008/2009; the plan for granting renewal; and the communications plan as presented.
CARRIED

5. **PRESIDENT'S UPDATE, T. Rock**

a) *Follow-up from Arts Spaces Strategy Report regarding placing projects on CPRIP*

- Discussion ensued around the necessity of the Board to approve or receive for information the Arts Spaces Investment Process (A-SIP) Guidelines and Timeline, and the Arts Spaces Investment Request for Proposals and Assessment Weighting.
- Questions were raised about the above items and feedback was provided to Management for revisions.
- Clarification was sought on Calgary Arts Development's role in placing projects on CPRIP and the expectations of City Council. The expectation is that CADA will conduct due diligence, gather information, and provide a prioritized list to City Council. Calgary Arts Development will make recommendations on the priorities and identify projects that embody these priorities.
- Discussion ensued around addressing both community needs (reactive) and opportunities (proactive). The approach CADA will take is one of starting with an open door: welcoming and seeking out great opportunities for Calgary.

b) *2007 Budget and Reorganization Structure*

- Management put forward a revised 2007 budget for approval.
- Discussion ensued about the changes, including the creation of a Community Investment department, suspending research until resources are made available, canceling the volunteer development workshop, and using the interest earned from granting investments to cover additional operating costs as a result of the CRAF/CADA merger.
- The revised 2007 budget was not approved in the absence of the Board Treasurer. This item will be discussed again at the July Board Meeting.

c) JUNO Update

Moved by R. Laidlaw and **Seconded** by C. Hunt that signing authorities for the 2008 JUNO Awards bank account be Terry Rock and Marco de Iaco (Co-Chairs) for amounts under \$10,000. Amounts over \$10,000 will require the additional signature of one of CADA's Board signing authorities.
CARRIED

- The JUNOS Host Committee budget is being drafted by the JUNOs Co-ordinator. This budget will be reviewed by the Finance and Audit Committee and brought forward to the Board of Directors for approval, along with a corresponding business plan.
- Management requested that the Governance & HR Committee determine the JUNOS Host Committee reporting and approval requirements.

Action: HR & Governance Committee

d) Marketing Programs Update

- Information on Calgary Arts Development's Marketing Programs was provided to the Board for information and discussion. It was noted that the Marketing Programs were designed in response to research indicating community need and that these funds are restricted for distribution into the community.

6. BOARD IN CAMERA

7. ADJOURNMENT

- There being no further business, the June 20, 2007 CADA Board Meeting adjourned at 7:40 p.m.

Approved:

Mary Rozsa de Coquet, Chair, Meeting of June 20, 2007

Date