



CALGARY ARTS DEVELOPMENT AUTHORITY OPERATING GRANT PROGRAM

LARGE ORGANIZATION INTERIM REPORT GUIDELINES

For professional performing & presenting organizations with annual operating budgets of \$1 million or greater

The Operating Grant is managed within the mandate and objectives of Calgary Arts Development. As the city's designated arts development authority, Calgary Arts Development provides a service-oriented and responsive set of granting programs to maximize the artistic and public impact of Calgary's arts organizations and artists. Calgary Arts Development champions the arts as a key driver of the long-term success of our city. We recognize and celebrate the importance of the arts in the lives of all Calgarians, in all parts of the city.

Program Description

The Operating Grant program invests annually in non-profit organizations with year-round operations driven by an arts mandate, with priority given to organizations that demonstrate high artistic and public impact while maintaining sound operations. Organizations may allocate these funds to any area of their overall budget.

Program Goal

The goal of the Operating Grant Program is to ensure that Calgary arts organizations have the opportunity to flourish in an environment with a stable base of resources.

Deadline

To be received by Calgary Arts Development no later than:

4:30 PM, Monday, February 22nd, 2010

Application Process

Applicants that received an operating grant in 2009 will be sent a link via e-mail to the online interim report form or may contact Calgary Arts Development to request a link to the form after January 5, 2010.

A printable copy of the Interim Report Form may be downloaded on-line at: calgaryartsdevelopment.com/large_org_grant

Contact:

For further information or questions about applying for an Operating Grant contact Lauren Simms, Program Coordinator, Granting:

lauren.simms@calgaryartsdevelopment.com
or phone – 403-264-5330 x108

Eligibility

Large Organization Interim Report:

To be eligible for this program, the organization must have received a Calgary Arts Development Large Organization Operating Grant in 2009.

New Organizations

Organizations wishing to apply for the first time or organizations returning after not applying in the previous year must first fill out our online eligibility form at calgaryartsdevelopment.com/eligibility_form.

To be eligible, new organizations must:

1. Be registered as a non-profit society or non-profit company within the Province of Alberta
2. Have year-round operations directed by an arts mandate
3. Have been in operation for at least one full year

The Large Organization Operating Grant Program is currently on a 3-year grant cycle. New eligible organizations will be able to apply to the Large Organization Operating Grant Program in 2012.

Ineligibility

Political, trade union or fraternal lodge organizations are ineligible. Calgary Arts Development reviews all potential applicants for eligibility, according to each program's eligibility criteria.

How to Submit and Interim Report

1. Organizations that received a 2009 Large Organization Operating Grant must follow the link e-mailed to them by Calgary Arts Development to access the online interim report.
2. The completed interim report must be received by Calgary Arts Development no later than 4:30 PM on the deadline date to be considered.
Applicants that have submitted all the required information will be sent an electronic confirmation of receipt of grant application from Calgary Arts Development.
Organizations that do not have access to the Internet may request a printed or electronic version of the grant application to fill out and return to Calgary Arts Development by the deadline date.

Assessment

Interim reports will be assessed by CADA staff to ensure that there are no **significant** decreases in each organization's public and artistic impact and/or resiliency. Organizations that are more or less maintaining or increasing their impact and resiliency will receive the same Operating Grant in 2010 as they received in 2009. Organizations with a significant decrease in their artistic and public impact and/or resiliency will not be given an extension to their 2009 Operating Grant in 2010.

Calgary Arts Development will provide an opportunity for organizations to be reassessed by submitting a complete Operating Grant application if they do not receive a second year Operating Grant through the submission and staff assessment of their Interim Report in 2010. For more complete details on Operating Grant assessment criteria, please see the Operating Grants Overview of Assessor Roles and Responsibilities posted on our web site at: calgaryartsdevelopment.com/assessments

Assessment Definitions

Artistic Impact

The quality of the organization's artistic programming and artistic operations.

Public Impact

The quality of the organization's public engagement and participation. Public is defined as any community impacted by the organization including audience, artists, arts professionals and volunteers.

Organizational Resiliency

The ability of an organization to deliver on its mandate as indicated by the organization's practises in stewardship, financial management, planning, and marketing.

Peers

Artists and arts professionals who possess professional experience and knowledge directly relevant to the arts sector.

Community Members

Calgarians with an appreciation for the arts (any discipline) that actively attend arts performances and presentations.

Notification of Results

Applicants completing the Large Organization Interim Report will be notified in writing of the results in June of each year.